

PowerSchool Registration

2022-23 New Students

Parents will need to fill out the [Pre-Registration link](#) first through PowerSchool Enrollment Express. Once information is added into our PowerSchool database, parents will receive further directions to create a PowerSchool account to officially register for Holy Spirit Catholic School.

Returning/New Student Registration helpful items to have handy:

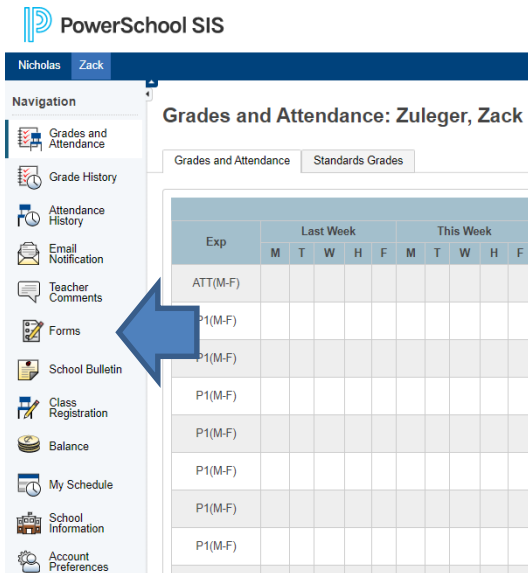
- Parents' work phone numbers
- Grandparent information including: addresses, emails, phone numbers
- Doctor Name, Phone
- Dentist Name, Phone
- Insurance Co. & Policy #
- Sacraments Completed
- Have at least two emergency contacts with phone numbers
- Updated Immunization Record
- Address of last school attended, if not Holy Spirit School

Returning/New Student Registration Directions

Login to PowerSchool, <https://gbdioc.powerschool.com/public/> with your username and password.

If you go to the website

Click on the "Forms" link in the navigation pane along the left side



If you go on the PowerSchool app

District code is MNJQ

PowerSchool app Version 21.11.0

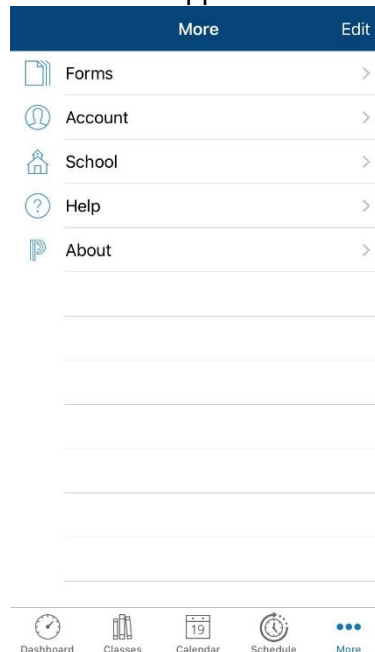
Click on the More button in the lower right

Click on Forms at the top

If you don't see "Forms", you need to update or uninstall/reinstall the app



More





CATHOLIC SCHOOL

Returning/New Student Registration Directions continued...

Click on one of the forms to view and/or edit its contents. The status column will indicate if the form has been submitted or not.

Status	Form Name	Form Description	Category	Last Entry
Empty	A. Student Demographics		Demographics	Invalid date

If the Form status is “Empty,” that means you need to fill it out. Some forms need to be filled out yearly (Empty). For returning students, some forms may say “Submitted” or “Approved”. You would only need to verify this information is still accurate. **Returning and New student registration should for sure complete all the forms with an “Empty” status.**

Navigate to additional forms by either using the “Forms” link along the left side, or by clicking on form tabs above, that you are currently viewing.

There are four sections you will need to read/complete.

Section 1: Demographics

- A. Student Demographics
- B. Student Address
- C. Student Contacts
- D. Faith Information
- E. Extended Care Registration
- F. Equity Indicators

Section 2: Health

- G. Health Authorization
- H. Health Information

Section 3: Student Screening

- Home Language Survey
- Student Services History

Section 4: Tuition/Permissions

- I. Previous Enrollment and Records Release
- J. Permissions/Agreement
- K. School Policies/Tuition

Once you have completed the forms we will then approve or question them. If there are changes that need to be made, we will send you a notice. If you need to make a change to a form that you have already submitted, you can make changes and resubmit.

Any questions, please contact the school office (920) 733-2651.